



## **Parking Implementation and Governance Committee**

**Meeting Date:** April 16, 2015

**Time:** 8:00 to 9:30 am

**Location:** Town Manager's Conference Room, Town Hall Annex

**Attendance:** Steve Biagioni (Arlington Catholic), Steve Byrne (Selectman), Adam Chapdelaine (Town Manager), Mike Gordon (resident), John Hurd (Chamber of Commerce), Mike Morse (Treasurer), Howard Muise (TAC), Paul Olsen (Treasurer), Corey Rateau (Police), Leland Stein (Arl. Ctr. Merchants), Laura Wiener (Planning)

### **Meeting Minutes:**

Adam opened the meeting with introductions. Laura distributed recommendations from the Nelson/Nygaard parking study, adopted by Selectmen in April, 2014. Issues for this committee to resolve are:

- Permits—Keep the permit system but consider eliminating reserved permit spaces, or adjust number of permit spaces based on current usage.
- Taxi spaces—Goal is to leave curbside parking for customers
- ADA spaces—Appears that we have enough, but where should they be located?
- Loading zones—Where are they needed? Where can they be located?
- Bus stops—Possibly move #87 away from Broadway Plaza, closer to Central Fire Station.
- Rate setting—Selectmen adopted \$.50/hour off street in the lots, and \$1.00/hour on street. This Committee can recommend adjustments and advise the Board of Selectmen as needed.
- Infrastructure—There are 4 existing multi-space meters in lots to be replaced. Do we need a 5<sup>th</sup> meter, and if so, where should it be placed? \$53,000 in current budget to buy meters. IPS was chosen to supply equipment by small subcommittee of Town Manager, Planning and Treasurer's office. Procurement done by MAPC. Paul noted that he expects new meters to be installed by end of June. Treasurer's office is overseeing installation.

Committee discussed pros and cons of Pay by Space, Pay and Display and Pay by Plate. Adam noted that installation of multi-space meters will be followed by individual meters to mark on-street parking, which provides incentive for long-term parkers to use the lots.

- Pay by Space—Most convenient for user, but requires installation of poles and signs, or frequent painting of space numbers.
- Pay and Display—Convenient for users, although customer has to go back to car with ticket.
- Pay by Plate—Could be problematic because not everyone knows their plate number.

Leland asked why we are changing hours of parking control to 8:00 pm from current 6:00 pm. Adam responded that 6-8 pm is the time of highest volume. Will help with revenue to improve central business district. Corey added that Police will need to adjust enforcement.

Steve Byrne noted that the main goal is economic development. The current system doesn't create turnover, which is needed into the evening. Sundays will remain free.

Workplan for next meeting.

**Laura**—Get info on number of spaces and utilization of spaces, map showing location of taxi stands and ADA spaces.

**Treasurer's office**—Get permit data and number of permit spots, info on special events.

**Leland**—Talk to area merchants about loading zone needs, particularly Fusion Taste, Common Ground, CVS and Starbucks.

**Adam**—Get cost estimate for installation of signs.

Next Meetings:            Wednesday May 6, 8:00 am, Town Manager's Conf. Room  
                                 Wednesday May 20, 8:00 am, Town Manager's Conf. Room